



## **SOUTHWEST WASHINGTON REGIONAL AIRPORT**

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**AGENDA  
AIRPORT BOARD MEETING  
AUGUST 11, 2011 – 3:00 p.m.  
At Southwest Washington Regional Airport  
Parrott Way, Kelso, WA 98626**

1. Call to Order
2. Approval of Minutes of 7/14
3. Acknowledgment of Vouchers
4. Public Comments
5. Airport Manager Report
  - a. Written Report
6. Adjournment – Next meeting September 8th, 2011 at City Hall.



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Airport Advisory Board Meeting  
Thursday July 14, 2011  
Southwest Washington Regional Airport  
2215 Parrott Way Kelso WA 98626

Those present were as follows:

**Airport Board:**

Darold Dietz, Port of Longview  
Ken Botero, City of Longview  
David Futcher, City of Kelso

**Staff:**

David Sypher, Public Works Director  
Becky Hill, Department Assistant  
Dan Johnson, Airport Operations Manager  
George Hext, Project Manager  
Don Bell, Assistant Airport Director

**1. Call to Order:** Meeting was called to order at 3:00 pm by Chairman Darold Dietz. Opened meeting for discussion as no quorum at start of meeting. Board member Futcher arrived at 3:05 PM

**2. Approval of Minutes:** April 14, 2011, May 6, 2011, May 12, 2011 and May 20, 2011 – Motion made by Board Member Futcher, motion second by Board Member Botero, motion passed.

**3. Acknowledgement of Vouchers:-** May and June- motion made by Board Member Botero, motion second by Board Member Futcher, motion passed.

**4. Public Comments: George Hext-Project Manager-**We met with a gentleman from Department of Agriculture who was at the airport recently and gave the airport good marks for the work that is being done so far in terms of wildlife management. We spent half a day with him (He wrote the current National Wildlife Management Program) learning about wildlife mitigation.

**5. FBO Written Report** –No report .

**6. Airport Manager** – Everything is up to par. We are hitting everything as fast as possible to get us on track. Chairman Deitz told Dan that he received his email but did not get the attachments that were sent with it. David Sypher will go over to Dan's office after the meeting to see if he has a specific problem.

The runway is in need of crack sealing especially the south third of the airport runway. PAPI lights are up and running well with the new circuit board that was installed by Don Bell and his friend Dan Jacobs. Also noted that we will mend the broken PAPI lights as we can, but the connectors are literally falling apart when they are worked on as they have been in use for so long they are almost beyond repair.

Installed new blades on the mower which should make mowing more efficient. In the process of obtaining Pesticide Licensing to be able to treat vegetation areas with the different chemicals that will get rid of the unwanted vegetation.

Runway dips- Would like to find out how much of a dip is there on the east side. In order to fix dip properly, it needs to be dug up to the bottom, bring base material up to proper levels. The issue may be the old slough that used to be there as well as the water table level at the south end of the runway.

Board Member Futcher asked if the dip correction could possibly be done with the stop way expansion? David Sypher and Dan Johnson could do a change order for that providing we are able to wait for approximately two years to fix the dip.

Board Member Botero asked if we were to fix it properly would it mean shutting down the airport? Dan Johnson stated at a minimum it would mean shutting down the south 500 feet of the airport until we got done there. We would perhaps shut Kelly and Clary down for a day. David Sypher advised the board that the money is there to fix the dip in this budget.

**7. Public Works Director Report-**Welcomed Dan Johnson as the Airport Operations Manager. Talked to Department of Transportation and informed we will be getting a grant. Not for the \$215,000 that we applied for but at least something in the neighborhood of \$100,000. We have nothing in writing as of yet. Their intent is to get us this grant and then in 2012 the intent is to get us the remaining funding that we need for this. Budgets in this state are pretty unstable at the present time, but all things being the same if they get funded as they think, and if we can stay on schedule, they will fund the rest of our construction money. The actual design and environmental cost on this is about \$400,000 and construction is only approximately \$300,000.

Board Member Botero asked about the governance. David said that the City Attorney received some partial comments from FAA and tried to forward on to others and was advised that when all comments were available they would look at them. So FAA now has them again and will put all comments together to present to attorneys. David will ask the City Attorney to continue to do contact FAA every couple of weeks until we have something to review.

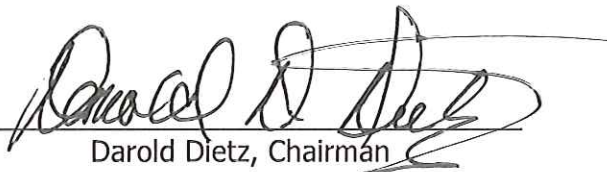
Mr. Longdon asked about security gates and when they will be in place? Issues were discussed and it was decided to move the security plan closer to the top of the priority list and that George Hext will work with Dan Johnson on getting the gates secured and the cards issued to the tenants with a time frame of 90 days.

Dan Johnson asked if the board would like to see a priority list. The board concurred that this would be a good idea. It was also noted that the list would contain mostly safety issues such as runways, security and wildlife.

Denny Wise-FBO-said he had been thinking of perhaps starting an independent advisory board that would meet and talk about issues/thoughts that they may see as tenants, will let the board know when and if this will happen.

Meeting Adjourned at 4:00 pm.

  
Becky Hill, Recording Secretary

  
Darold Dietz, Chairman