



Airport Board Meeting
Kelso City Council Chambers
203 S. Pacific
Thursday May 13, 2010

Those present were as follows:

Airport Board:

Gerald Malella, City of Kelso
Ken Botero, City of Longview
George Raiter, Cowlitz County

Staff:

David Sypher, Public Works Director
Becky Hill, Department Assistant
Brian Butterfield, Finance Director
Denny Wise, Airport Manager
Don Bell, Assistant Airport Director
Denny Richards, City Manager

1. **Call to Order:** Meeting was called to order at 3:08pm by Chairperson Ken Botero.
2. **Approval of Minutes:** February 11, 2010 – Motion made by Board Member Malella, motion second by Board Member Raiter, motion passed.
3. **Acknowledgment of Vouchers-** Motion made by Board Member Raiter, motion second by Board Member Malella, motion passed.
4. **Public Comments** –Don Bell –Jerry Sorrell has done a fantastic job with working to put together the Master Plan and staying on top of the consultants to get it done.

Chairman Botero wanted to acknowledge Kelso Mayor, David Futcher in the audience.

5. **FBO Written Report** –Not much change from previous months. Noticing a little pick up in business because of the weather, but nowhere near what has been seen in previous years. Did have several business aircraft come through, even the company that is putting in the grain elevator at the port is using the airport quite a bit running personnel back and forth. Maintenance side is maintaining the same as last month. Mr. Malella asked how many people teach lessons at the airport. Denny stated he had 2 full time and 3 part- time available on call as needed.

Chairman Botero asked about the testing issue? Denny wanted to thank Mr. Raiter as Denny had promised to get him some information regarding PSI's contract. Denny went up the chain of command at PSI and after some brief conversations with the higher up person, someone called him back and said they would turn his testing back on and it also looks like the FAA tests will be turned back on as well.

6. **Airport Manager Report** –We are seeing a reduction in geese at the airport. The big flocks are gone within the last week or two. We are noticing a couple of nesting pairs, so we are concentrating on them so that the pairing does not occur. We have

seen a re-emergence of coyote. They seem to be living in or near the wetlands between the Clary and JH Kelly hangars. It is typical to see them out now as all their food sources are out as well.

Ponding is still an issue. City has a fill/grade permit and we are ready to go as soon as the contractor starts digging on the hangars. Denny also feels that any type of fill and drainage that is put in at the end of Runway 30 is a good fit for the stop way construction as it is right next to it.

FAA changed the instrumentation approach procedures coming into the airport. We have put together data and letters and through our Master Plan contacts and process, Jerry has funneled these up to them and we have not heard from them as of today. Denny and others feel that there was no reason to change them. They have put them over much higher terrain.

Developer for the hangars was down and expressed to Denny that he was going to finish the set of T-hangars that are not completed and then start digging on the last row.

Contractor is still waiting on the part for the fuel tank sensor. David advised that he was told by the contractor, he was still waiting for the part.

Denny stated nothing has been heard from Life Flight and Denny Richards advises the board that the last word he had was that they were happy at the hospital and will be staying there. Denny Wise will remove from future agendas.

Wiring for the PAPI lights that goes directly to the light bulb is becoming worn and brittle. Denny is suggesting for a preventative maintenance measure to just replace all of the wiring.

Weeds are becoming a problem around the new hangars. Wind sock bracket was broken and repaired by city crews.

Hangar status-We have 4 hangars empty. These are west side hangars 22 or 23 and east side hangars A-1, A-5 and A-10. We did rent one this month on the west side.

- 7. Public Works Director Report** – David gave his written report to the board. David spoke briefly about the tree issue with Burlington Northern. They did not respond to the first attempt, so we sent a legal request from our attorney and will wait 30 days for a response. Our attorney is also going to work with the Consumers Affairs Division at Burlington Northern if she does not get a response from her letter.

Master Plan Update-Jerry Sorrell handed out a report which was a brief history about what has taken place with the Master Plan meetings. Tomorrow the board will receive updated information for the May 19th meeting. This information will be more specific on the costs per year and looking at local agency input with some scenarios that we talked about like the ¼ share, 1/3 share and looking at some pro-rating just for a discussion. Also will include the Pullman/Moscow Joint Use Agreement refined to look as it might for our 4 agencies here.

Board member Malella asked about private owned airport in municipalities. Jerry Sorrell told them there are private airports and there are Public Use airports that are privately owned. Some private owned airport can sometimes receive FAA funding.

Board member Raiter wanted to express his gratitude to Jerry Sorrell on how the board and the County commissioners are very impressed with the work he has done and how he presents projects on the Master Plan, he is informative, unbiased and we have learned a lot from that. Also Board member Raiter advised the board that the County Commissioners have allocated \$150,000.00 to the airport. All three commissioners feel that there needs to be a commitment to the airport and that is a symbolic allocation to let the airport know that they are on the chart for 2011. We feel there is a lot of support for the economy at the airport. Denny Wise said he as a business owner is very grateful for the funding.

Jerry Sorrell stated that DOT sent out notices about workshops around the state that deal with comprehensive land use plan involving airports. It is a guideline and is in draft form, so these meetings are intended to bring out any person or agency concerns about these guidelines. Even when adopted it will be a guideline for communities to use. This meeting is May 25th in Chehalis.

Meeting Adjourned at 3:40 pm.

Becky Hill, Recording Secretary

Ken Botero, Chairman