



SOUTHWEST WASHINGTON REGIONAL AIRPORT

**AGENDA
AIRPORT BOARD MEETING
April 14th, 2011 - 3:00 p.m.
Kelso Aviation
2215 Parrott Way, Kelso, WA 98626**

1. Call to Order
2. Approval of Minutes of March 10th, 2011
3. Acknowledgment of Vouchers
4. Public Comments
5. FBO Report
 - a. Board questions
6. Airport Manager Report
 - a. Written Report
7. Public Works Director Report
 - a. Written Report
8. Adjournment - Next meeting date May 12th, 2011 at Kelso City Hall



Airport Advisory Board Meeting
Thursday March 10, 2011
Kelso City Council Chambers
203 South Pacific Kelso WA 98626

Those present were as follows:

Airport Board:

Darold Dietz, Port of Longview
Jerry Sorrell, Cowlitz County
David Futcher, City of Kelso
Ken Botero, City of Longview

Staff:

David Sypher, Public Works Director
Becky Hill, Department Assistant
Denny Richards, City Manager

1. Call to Order: Meeting was called to order at 3:00 pm by Chairman Darold Dietz.

2. Approval of Minutes: February 10, 2011 – Motion made by Board Member Futcher, motion second by Board Member Sorrell, motion passed.

3. FBO Written Report – Winter months, business slow along with the bad weather. If the weather is good we have planes flying out of the airport. We did have 8 black hawk helicopters stop in for fuel and it is just lucky stuff like that happening that helps get us through the winter. On the maintenance side they are staying afloat just waiting for the early spring to arrive. I am seeing little indications that things are slowly picking up as pilots get more comfortable flying again. Still need to get some kind of resolution contract wise because it is getting very imminent now.

We may need to find some sort of rental car agreement in case someone wants to rent a car upon landing at the airport and Denny feels this is a poor image of a corporate company lands and cannot get a rental car.

4. Airport Manager Report –Tons of geese still at the airport and there are seagulls who pick just certain days to fly in and are not fazed by the hazing. You literally have to chase them down the runway to get them to leave, they are really tough to get rid of. Coyotes are back and making their home in the wetland behind Clary's hangar.

Chairman Dietz: Steve White, the hunter that he recommended for depredation at the airport, feels that because of the liability and other things that it is something that he cannot do. David Sypher briefed the board on the different permits. We have a permit issued by USDA, but Steve White has a permit for the Master Hunter Program, which is a state program specifically developed for farmers. They can hold sporting events, wear camouflage gear, use decoys, have bag limits and keep the birds they kill. All of this is attractive to Steve. However after talking with Lawrence Schafer who wrote our plan, he found out 3 important things:

1) Non-Sporting Event – First you go out and try to scare them away by shooting in a broad pattern in the middle of the group which is just continuous hazing.

2) As they get braver you shoot at them more and if you bag the bird, then you must turn them into USDA, which is not a big deal as they have an outlet which then takes them up to the reservations.

3) When they are getting more afraid or scared off but still returning and are beyond 60-75 yards, you then must use a rifle. Mr. White inquired who would be responsible if a bullet ricocheted and injured or killed someone? He was told that he would be responsible. That is the point that he became uninterested. The high liability and the training cost to the city were too great for him to be interested in. The cost of the training to the city would be \$400.00. We do not have the staff or have the training, and if you look at the Public Works Director's report, I recommended that we follow Mr. Schafer's suggestion and that we wait until we have our governance plan in place. Denny Richards added that you cannot fire a rifle within one mile of a navigable river and that is a state law.

Board Member Botero: What about the black fencing? Denny Wise stated he volunteered at the last meeting to call Mary Vargas at FAA, she told him that she would look into it and she would email him, no reply as of yet.

One of the fuel tanks has a problem with the sensing system and the city is coordinating that for repairs. Don Bell and his friend, David Jacobs, did some preventative maintenance on some PAPI lights replacing some wiring and sockets that had gotten hot. One landing light was fixed and is back in service by Don Bell and David Jacobs. There were two NOTAMS issued-one for the repair of the runway light and the other was for Burlington Northern to remove some pipe that had fallen off of a train.

Two more Sullivan hangars are rented. A gentleman came in and rented a hangar in "B" row, someone wants to rent the only "C" hangar left and another person who is currently renting from Prime Development, that hangar is tight for his aircraft, is interested in renting a hangar in the "A" row. This would be short term as he has the plane for sale and the local aircraft salesman has requested he move the plane here so he can show it. Another entity who is currently renting at the airport is interested in hangar 41. They happened to see the gentleman move out and asked if they might be able to rent it to store some of their vehicles in. The policy would need a little upgrade for this to occur with the understanding that if an aircraft came in and wanted to rent it they would need to vacate.

7. Public Works Director Report- At one point as we were moving long term leases out from short term, up to 11 hangars were empty and now it looks like we may only have 4 empty so we are moving right along.

Good news from FAA and that is they have signed our new airport layout plan which makes us eligible to spend our grant monies and that is why we went forward with the Master Plan adoption so that we would not lose any funds. We are working with Reed-Middleton and as that contract is signed, we will be able to spend the \$30,000.00 that would have been lost. This will allow us to do both the wetland and the environmental plans so that we can move ahead with the runway extension and all the other projects.

Board Member Botero: Where are we with the governance plan?

Denny Richards: Each entity representative and their attorneys met on March 1st and the attorneys are now working on a final draft that we can look at in a couple of weeks.

Board Member Sorrell: Attended the NW Aviation Conference in Puyallup and he noticed what other airports, FBOs and others have gone into with advertising their airports. George has brought this up

before about the importance of advertising and it is more of an emphasis on what is going on and getting this airport facility out to other airports and the like.

David Sypher : We appreciate all that Don Bell and George Hext do for us. Both do a lot of work for the city and we really appreciate it, Don's electrical work at the airport and all the other assignments he willingly takes on and does for us and George is new on the scene and he brings professional experience that is really outstanding and we really appreciate what he is willing to offer. He is willing to do a lot for us both on a volunteer basis and perhaps apply for positions as they may arise. He is patiently waiting for our governance, when it is in place, I feel there are a lot of great ideas to present when the time is right.

Next meeting at the Airport.

Meeting Adjourned at 3:35 pm.

Becky Hill, Recording Secretary

Darold Dietz, Chairman