



Airport Advisory Board Meeting
Thursday April 12, 2012
Southwest Washington Regional Airport
2215 Parrott Way Kelso WA 98626

Those present were as follows:

Airport Board:

David Futcher, City of Kelso
Dennis Weber, City of Longview
Jerry Sorrell, Cowlitz County
Darold Dietz, Port of Longview

Staff:

Dan Johnson, Airport Operations Manager
Becky Hill, Department Assistant
David Sypher, Public Works Director
George Hext, Project Manager
Don Bell, Assistant Airport Director

1. Call to Order: Meeting was called to order at 3:00 pm by Chairman Jerry Sorrell.

2. Approval of Minutes: Approval of March 8, 2012 meeting-Motion made to approve by Board Member Futcher, motion seconded by Board Member Dietz, motion passed.

3. Acknowledgement of Vouchers: Vouchers were not available.

4. Public Comments: Denny Wise ask asked about quarterly financial report. Chairman Sorrell will follow up later in the meeting and second-asked Airport Manager Johnson if he was going to address the Emergency Plan. Dan Johnson stated he would be doing that later in the meeting.

5. Airport Manager Report: A few PAPI lights were out and they are all working again. Brief update on the Runway Extension Project-it is scheduled to go before Kelso City Council on April 17th for approval.

Dan Johnson-Airport Manager: read the emergency draft plan. It outlined the steps that need to be taken when an emergency arises at the airport. Example given on the incident that took place recently about the plane that nosed over and the assistance that was given. After lengthy discussion, Dan will meet with local law enforcement and the local fire department to get more input on the plan.

Chairman Sorrell: Feels that it should only be handled by authorized personnel on the airport and co-ordinate with Kelso Police Department and Cowlitz II Fire and Rescue so everyone knows to go by same rules with a phone tree who in what order if someone cannot be contacted. Also is or is not the FBO involved in it or anyone else involved in it?

George Raiter-County Commissioner: Spoke about the Incident Command situation. They will want to work with onsite supervisors or coordinators and perhaps that can be drafted to have them work in closer contact with Police/Fire and have them contact FAA and NSTB.

Denny Wise-FBO: Asked about the Runway Extension as to where are we?

David Sypher-Public Works Director: Previous manager's reports stated that in September 2011, Kelso City Council awarded a contract to Reid Middleton for the design and consultant work. Immediately thereafter, DOT was going through new Capital Improvement methodology, they then adapted to coordinate with FAA and in their program before the gentleman left, they had decided to run all Department of Transportation projects through the FAA gauntlet. No matter what, even though they are two separate entities, as they were trying to unify the process, it ended up taking from September to now to complete that process and that included a new contract, a new set of procedures that added about \$180,000 to the project and is just now being taken to Kelso City Council for award.

Contract is for design and environmental and will also include the Wetland Mitigation part of the design. Timeline –Construction of runway extension is Spring of 2013 and demo of some of the Westside hangars is 2017. There are exceptions because some of the tenants have long term land leases.

George Hext-Project Manager: Would like to suggest that instead of waiting for the Airport Board to meet to find out information about projects, that it would be appropriate for Mr. Wise to call the office or get the information from the Airport Manager and get updated information anytime he wishes to.

Meeting adjourned at 3:30 pm



Becky Hill, Recording Secretary



Jerry Sorrell, Chairman