



## **SOUTHWEST WASHINGTON REGIONAL AIRPORT**

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### **AGENDA AIRPORT ADVISORY BOARD MEETING**

**July 12, 2012 – 3:00 p.m.**

**At: SWRA FBO 2215 Parrott Way Kelso WA. 98628**

1. Call to order
2. Approval of Minutes of 06/14/2012.
3. Public comment.
4. Acknowledgment of Vouchers.
5. Airport Managers Report.
  - a. Written Report
6. Presentation of the Emergency Response Plan.
7. Status on 2012 airport maintenance and operations projects.
8. Adjournment – Next meeting 08/09/2012 at City Hall 203 S. Pacific 98626. Kelso WA. 98626.

### **AGENDA AIRPORT OPERATIONS BOARD MEETING**

**July 12, 2012 - 3:15 P.M.**

**AT: SWRA FBO 2215 Parrott Way, Kelso WA. 98626**

1. Call to Order.
2. Pledge of Allegiance.
3. Roll Call.
4. Minutes
5. Proposed regulations on ordinance (to be adopted by board and each entity)
6. Public comment
7. Adjournment – Next meeting 08/09/2012 at City Hall 203 S. Pacific 98626. Kelso WA. 98626.



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Airport Advisory Board Meeting  
Thursday June 14, 2012  
Southwest Washington Regional Airport  
203 South Pacific Kelso WA 98626

Those present were as follows:

**Airport Board:**

David Futcher, City of Kelso  
Dennis Weber, City of Longview  
Jerry Sorrell, Cowlitz County  
Darold Dietz, Port of Longview

**Staff:**

David Sypher, Public Works Director  
Becky Hill, Department Assistant  
Don Bell, Assistant Airport Director

- 1. Call to Order:** Meeting was called to order at 3:04 pm by Chairman Jerry Sorrell.
- 2. Approval of Minutes:** Approval of May 10, 2012 meeting-Motion made to approve by Board Member Futcher, motion seconded by Board Member Dietz, motion passed.
- 3. Acknowledgement of Vouchers:** Motion to acknowledge receipt of payment of vouchers by Board Member Futcher, motion seconded by Board Member Dietz/Weber, motion passed.
- 4. Public Comments:** None
- 5. Airport Manager Report:** David Sypher, Public Works Director referred the Advisory Board to the written report that Airport Operation Manager Johnson sent to the board.  
  
Chairman Sorrell asked about the repairs to mowers mentioned in report. David Sypher advised all repairs were completed and all working. Manager is now mowing 10-12 hours per day to catch up.  
  
**Camera:** Camera is at Sony for repairs. When the repairs are done we will re-install. Denny Wise asked if a notation could perhaps be put on the website stating camera down at this time. Mr. Sypher advised that should have already been done. Becky will check with our IT and make sure that is completed.
- 6. Presentation of Emergency Response Plan:** Public Works Director David Sypher would like to continue this presentation until next meeting as, Dan Johnson, the Airport Operations Manager is not in attendance. Advisory Board also concurred this was a good idea.

Meeting adjourned at 3:12 pm

*Becky Hill*

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Becky Hill, Recording Secretary

*Jerry Sorrell*

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Jerry Sorrell, Chairman