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Airport Advisory Board Meeting  
Thursday November 8, 2012  
Kelso City Hall Council Chambers  
203 S. Pacific Kelso, WA 98626

Those present were as follows:

**Airport Board:**

Jerry Sorrell, Cowlitz County  
Darold Dietz, Port of Longview  
Dennis Weber, City of Longview  
David Futcher, City of Kelso

**Staff:**

David Sypher, Public Works Director  
Becky Hill, Department Assistant  
Dan Johnson, Airport Manager  
Janean Parker, City Attorney  
Brian Butterfield, Finance Director

**1. Call to Order:** Call to order at 3:01 pm.

**2. Approval of Minutes of August 9, September 13 and October 11, 2012-** Motion made by Board Member Futcher to approve the minutes, Second motion by Board Member Dietz, Motion passed.

**3. Acknowledgement of Vouchers-**Chairman Sorrell asked a couple of question of the Airport Operations Manager-did the runway work for the paving and striping accomplish what was intended and are all of the vouchers paid for this project? To this Airport Operations Manager Johnson replied yes to both questions. Motion to acknowledge the voucher for August, September and October by Board Member Futcher, Seconded by Board Member Dietz, Motion passed.

**4. Public Comments:** None

**5. Airport Manager Report:** Dan gave a summary of his report.

**Chairman Sorrell:** Wants to discuss the Runway Project. In an earlier meeting, we discussed two phases, one being the Wetland Mitigation and the other being the actual extension. Not sure if we were looking at the extension project this year, but primarily the wetlands mitigation. Could you clarify that for the Board?

**Airport Manager Operations Manager, Dan Johnson:** Wetland mitigation and the Runway Extension project are hand in hand for the most part. The actual construction of the wetlands is also in the go stage as well. Things are progressing along. His biggest concern

is not so much the Wetland mitigation even though it is very important, what he wants to get done is the extension. They both are still being talked about for around the 1<sup>st</sup> of June 2013.

**Chairman Sorrell:** There is still an issue regarding the funding and Mr. Sypher is going to enlighten the Board on this.

**Public Works Director, David Sypher:** The Wetland Mitigation and the Runway Extension Project will be completed at the same time as far as the design and the specs, however, only one is funded currently and that is the Mitigation. As far as construction funding, this Spring (2013) there are two grants available, both a grant from DOT and a Cowlitz County grant that may be available. In the event that we are successful, it is possible, if everything lines up, to actually bid that project out in the fall of 2013 if those grants become available to us.

**City Attorney, Janean Parker:** Just want to add an addendum on to the report and will bring this up at the Operations Board meeting as well, but wanted to let this board know that she is going to bring two ordinances to the Kelso City Council regarding the airport. One is to repeal a portion of our petroleum fuel sales. There used to be flowage fees charged and so there is a housekeeping amendment that she will be bringing that will repeal that. Second, the other item that she will be recommending and she would like the input of the Advisory Board is that in light of the Airport Operations Board going ahead and repealing the Advisory Board or having this Advisory Board operate through the end of 2012 and starting in January of 2013, just having the Operations Board carry on the functions since this Board acts as an advisor to the Kelso City Council and at this time now all the jurisdictions have a voice at the Operations Board. Wanted to report that to this Board and get your feedback as to whether you thought that was the right time line or any other comments that you may have.

All Airport Advisory Board members are in agreement

City Attorney, Janean Parker: Will bring that to the Kelso City Council and let them know what your thoughts were as well and that ordinance will be effective then on December 31, 2012.

Meeting adjourned at 3:08 pm.

Next meeting December 13, 2012 at City Hall, 203 S Pacific, Kelso WA

  
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Becky Hill, Recording Secretary

  
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Jerry Sorrell, Chairman