



Minutes - Airport Operating Board Meeting
Thursday August 8, 2013
Kelso City Hall Council Chambers
203 South Pacific Kelso, WA 98626

Those present were as follows:

Operating Board:

Ken Botero, City of Longview
Darold Dietz, Port of Longview
David Futcher, City of Kelso
Dennis Weber, County Commissioner
Norm Krehbiel, at large (Port of Longview)

Kelso City Staff:

Brian Butterfield, Finance Director

Airport Staff

George Hext, Airport Manager
Dan Johnson, Operations Manager
Louella Hext, Administrative Assistant
Jerry Sorrell, Advisor

Guests: Scot Walstra of Cowlitz Economic
Development Council

1. **Call to Order.** Meeting was called to order at 3:00 pm by Chairman Ken Botero.
2. **Pledge of Allegiance.** Pledge was led by Darold Deitz.
3. **Roll Call.** Members of Airport Operations Board present: Board Members Ken Botero, Darold Deitz, David Futcher, Norm Krehbiel, and Dennis Weber.
4. **Minutes:** Motion by David Futcher to accept the July minutes as presented, 2nd by Dennis Weber. Motion carried – unanimously.
5. **Resolution: Guarantee of Matching Funds:**
To complete the application for an Obstruction Survey, WSDOT-Aviation requires that a resolution to guarantee local matching funds be provided. A copy of the resolution was provided to the board. After discussion a motion to approve the resolution was made by David Futcher, 2nd by Darold Deitz. Motion carried – unanimously. Copy of the resolution is attached.
6. **Stopway Project Update:**
George reported that we continue to work with the FAA airport district office in Renton to gain approval for the Stopway Project. Recent discussions have been very favorable and it is anticipated that the approval letter, with conditions will be granted in the next 30 days.

7. Tenant Meeting:

After discussion the board set the date of Wednesday, September 25 at 7:00 pm for a tenant meeting. Location of the meeting is yet to be determined. Feedback from the tenants has indicated that they appreciate the opportunity to meet with the board to discuss tenants' concerns and learn about the future plans for the airport.

8. STEM Fest Update:

A STEM Fest event is being hosted by the Southwest Washington Workforce Development Council (SWWCD) in partnership with the local school districts, colleges and businesses on the weekend of September 20, 21 and 22. STEM is an acronym for Science, Technology, Engineering and Math. Louella reported that she has sent information about STEM Fest to the airport tenants that have businesses at the airport and invited them to participate. This will be an opportunity for students to learn about careers in aviation and the education that is required for those careers. Also it will provide visibility of SWRA to our community.

Darold Dietz stated that the Port of Longview is taking a more active role in putting information about the airport in their newsletters and reports. Recently there has been greater interest by the port regarding the airport and its future. There was discussion about having a representative of the port marketing department take a tour of the airport to become more familiar with the operations and projects. Dennis Weber stated he also provides information about the airport for the Cowlitz County newsletter.

9. Other Business:

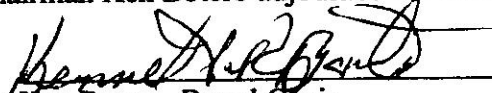
The crack sealing on the airport runway was completed this week. The area covered with the sealant was much larger than last year which resulted in a cost more than the budgeted amount. The company used a Craftco machine which is safer and faster, and does a more thorough job.

George continues to work with PUD in an effort to get a grant to replace the incandescent runway lights with LED lights. The savings will be approximately 80% of the power use. George is scheduled to attend a PUD board meeting on August 27 to give a presentation requesting the grant. Board members are encouraged to attend if they are available.

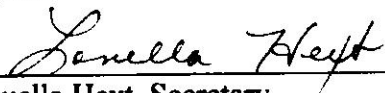
George and Louella visited Simplex Aerospace – a corporation located in Portland which wants to relocate to Washington. They manufacture equipment and tanks for firefighting with aircraft and helicopters. They also manufacture life support equipment for medevac flights. Their requirements are for first class facilities to house visiting clients which are currently not available in the local community.

10. Public Comments: None.

Chairman Ken Botero adjourned the meeting at 3:50 pm.



Ken Botero, Board Chair



Louella Hext, Secretary