



Airport Operating Board Meeting Minutes For February 15, 2018

Chairman: Called to Order at 3:00 p.m. by C. Makinster

Roll Call and Pledge of Allegiance

A. Mortenson, D. Futcher, D. Averett, C. Makinster – all present

Approve January Meeting Minutes (action)

D. Futcher moved to approve the January meeting minutes; D. Averett seconded the motion; all voting yes. Motion passes.

Treasurer's Report for January

Operating Revenue - \$310,000 Includes annual ILA contributions

Total Expenses: \$1,746

Total Cash: \$616,472 Unrestricted: \$151,870

January General Claims (action)

D. Futcher moved to approve the January meeting minutes; D. Averett seconded the motion; all voting yes. Motion passes.

Public Comment Period (public comment cards are available)

This building space looks 400% better than it did so great job getting it ready.

There's some businesses around here who have recently obtained plasma cutters – would be great to see local business close to the airport be given the opportunity to do work at the airport when the option arises.

Adoption of the Airport Strategic Operating Plan (action)

D. Futcher moved to adopt the Airport Strategic Operating Plan; D. Averett seconded the motion; all voting yes. Motion passes.

County Rural Grant Projects (update)

- a. FBO bathroom facilities and Roof replacement are in the scoping phase.
- b. Hangar Row A gutter installation is in bid process next week or two
- c. City engineers is helping to put together scope of work for FBO parking lot

FAA Projects (update)

- a. Airport GIS and Master Plan Update Project

- i. The next PAC Meeting will be in April to discuss facility requirements
- b. Wildlife Hazard Assessment and Wildlife Hazard Mitigation Plan
 - i. Observations are on schedule
 - ii. At the request of our consultant, SRWA submitted a request for non-lethal Bald Eagle harassment.

Hangar/Building Occupancy Report (update)

100% Occupied. Another 16 people are on the waiting list.

Airport Manager's Report

- * Albatross hangar still pending
- * There is an individual interested in potentially building hangars in E Row
- * NW Aviation Expo is the weekend of the 24th. C. Paolini will attend that Saturday.
- * The Airport Manager office is now open. C. Paolini will be in here from now on creating presence and options on the west side of the airport.
- * Completing year-end reviews
- * ILA will be in discussion and review this year
- * Cowlitz Tribe Archeological site is still pending; awaiting feedback from FAA
- * C. Paolini making presentation to Longview Rotary next week – more outreach for the Airport

Airport Board Member Reports

A. Mortenson – The presentation to the County will be in the general meeting room; invited Northwest Digital News so it may be broadcasted.

D. Averett – Further accolades for all the work C. Paolini has done. The change is amazing and noticeable. Communication is a big deal and the presence C. Paolini has shown has made a big difference.

C. Makinster – Keep up the great work.

D. Futcher - None

Review of any follow-up items identified in today's meeting.

Provide D. Futcher with a ballpark cost of replacement of underground tanks – above ground v. under ground.

Wrap up at 3:32 p.m.

Next board meeting date is March 15, 2018