



Airport Operating Board Meeting Minutes February 20, 2025 @ 3:00 pm

Chairman: Call to Order by S. Rader at 2:58 p.m.

Roll Call and Pledge of Allegiance:

S. Rader, B. Wood, K. Young, A. Erickson.

Approve Meeting Minutes (action)

K. Young moved to approve the January meeting minutes A. Erickson seconded the motion. All voted yes; motion passes.

Treasurer Report for January:

Operating Revenue:	\$41,700	
Total Expenses:	\$0	
Operating Expenses:	\$0	
Capital Expenses:	\$0	
Total Cash:	\$817,893	Unrestricted: \$817,893

January General Claims (action)

B. Wood moved to approve the January General Claims. K. Young seconded the motion. All voted yes; motion passes.

Citizens Business

None

Land Lease/Construction Agreement for T-Hangar row "E"

A. Erickson motioned to authorize the Airport Manager to enter into a new 30-year Land Lease/Construction Agreement with Scholtes Investments for T-Hangar row "E" B. Wood seconded the motion. All voted yes; motion passes.

Hangar/Building Occupancy Report (update)

100% occupancy. 63 names on the list. 33 of those are for aviation use.

Airport Manager's Report

The north side of hangar row "A" doors were frozen to the ground by frozen surface water. C. Stommel placed Fast Melt to resolve the issue

*Hangar row "A" does not have rain gutters along the roof line to prevent accumulation in front of the hangars

*Cost estimates for new gutter installation will be forth-coming.

Four (4) "Dawn to Dusk" LED light fixtures were replaced by C. Stommel due to the old fixtures not being repairable. All lights are now operational.

Our consulting contract with Century West has expired so we are working with the City of Kelso Engineering Department to solicit for requests for qualifications.

Puget Sound Antique Aircraft Club will be having an air tour this year and want to start their trip from here on July 13-14. There will be more details to follow.

Project Updates -

Hangar Construction - Row "E" has received all Federal approvals for construction. However, we still need to finalize the land lease agreement. The NW corner box hangar and mower shelter in the NW corner of the airfield has also received all Federal approvals for construction and also needs a finalized land lease agreement.

Request for FAA Airspace Management approval to construct a box hangar on G1 has been submitted.

Runway Replacement - A funding meeting with FAA and Century West took place on January 24, 2025. The design phase has begun. Current total estimate is \$5.2 million.

Taxiway/apron paving update - The contractor would like to start construction early. FAA and Century West are reviewing this potential. No schedule has been submitted as of yet.

Airport Board Member Reports

B. Wood – Happy to see the completion of the Lease for Row E

K. Young – None

S. Rader – None

A. Erickson – None

Review of any follow-up items identified in today's meeting.

None

Adjourn Board Meeting

Board chairman: Wrap up at 3:30 p.m. and announce next board meeting date (March 20, 2025 at 3:00 p.m.).